



## Youth Crime Lawyer

<b>POSITION TITLE</b>	Youth Crime Lawyer
<b>INDUSTRIAL INSTRUMENT</b>	Conditions of employment comply with the <i>Community Legal Centres Multi-Business Agreement (MBA) Certified Agreement 2006-2009</i> with significant additional benefits adopted from the Victorian Community Legal Centres Multi-Enterprise Agreement 2024-2027 (AG2024/1103) Pay rates in accordance with the <i>Social, Community, Home Care and Disability Services Industry Award 2010 (SCHCADS)</i> .
<b>FULL-TIME/PART-TIME</b>	Full-time or Part –time – 2-year contract  Youthlaw operates on a 38-hour week.
<b>CLASSIFICATION</b>	Level 5, SCHCADS Award 2010
<b>REMUNERATION</b>	Full-time base salary range \$97,377 to \$101,784 per annum.  In addition: <ul style="list-style-type: none"><li>• Generous salary packaging</li><li>• 11.5% Superannuation</li><li>• 5 weeks annual leave with bonus leave days between Christmas and New Years Day</li></ul>
<b>REPORTS TO</b>	Principal Lawyer –Crime
<b>CONTACT TO DISCUSS POSITION</b>	Principal Lawyer – Philippa Dixon
<b>CONTACT DETAILS</b>	<a href="mailto:philippa@youthlaw.asn.au">philippa@youthlaw.asn.au</a>

Youthlaw | Young Peoples Legal Rights Centre Inc.

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147-155 Pelham St, CARLTON VIC 3053

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## POSITION CONTEXT

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Youthlaw is a state-wide specialist community legal centre for young people under 25. We are based in Carlton (Melbourne), with an office in Ballarat.

Youthlaw is one of a few community legal centres in Victoria that provides criminal law assistance & representation at court. Our clients are vulnerable and disadvantaged young people 18 to 25 not eligible for legal aid.

In 2025 we are embarking on an exciting expansion to our crime practice to test an intensive wrap around model to reduce young people entering and progressing into the criminal justice system. The funding will employ 2 additional crime lawyers and a social worker to provide pre court and court services together with non-legal support. The project and staff involved will also contribute to legal system reform and advocacy about overrepresentation and criminalisation of young people aged 18-25.

We seek 2 experienced lawyers, confident in early-stage criminal law practice and passionate about making a difference in their legal practice and as a team member of an innovative project.

## KEY RESPONSIBILITIES

- Maintain a criminal law caseload and regular court appearance work.
- Working as a member of an integrated crime team that includes a social worker.
- Work with key stakeholders (e.g. court staff, youth services and VLA) to build referral pathways and develop the service model.
- Contribute to legal system reform and broader advocacy about overrepresentation and criminalisation of young people aged 18-25.

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## KEY SELECTION CRITERIA

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- Must have at least 2 years of relevant legal experience including court work.
- Experience, skills and/or aptitude to work with the social worker and other lawyers as a team
- Excellent communication and written skills
- Good organisational and time management skills.

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## HIGHLY DESIRABLE

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- Experience working in the legal assistance sector such as Legal Aid, a community legal centre or an ATSIL legal service.
- Experience, skills and/or aptitude to assist vulnerable and marginalised young people.

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## QUALIFICATIONS

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- Hold or be eligible to hold a non – restrictive legal practising certificate in Victoria

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#### LOCATION, TRAVEL AND WORK FROM HOME

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The position is based at Youthlaw at 147-155 Pelham St, Carlton.

The position will involve some travel (predominately Melbourne CBD & some inner & outer urban courts) and very occasionally work outside normal office hours.

Youthlaw operates on a hybrid work model and is committed to providing a flexible and supportive work environment.

#### INSTRUCTIONS FOR APPLICANTS

#### **Closing date for application –Monday 20<sup>th</sup> January by 5pm**

Please provide ONLY one letter that is both a cover letter & addresses the key selection criteria (no more than 2 pages).

In addition, you will be required to provide at least two professional referees. These can be provided at or following the interview. We will only contact your referees with your permission.

**Please send your application to Philippa Dixon on [philippa@youthlaw.asn.au](mailto:philippa@youthlaw.asn.au)**

#### **Interviews:**

Please note we will likely hold interviews on the **28<sup>th</sup> & 29<sup>th</sup> January 2025**