

# Senior Social Worker– Youthlaw

## POSITION DESCRIPTION & HOW TO APPLY

|                                    |  |
|------------------------------------|--|
| <b>POSITION TITLE</b>              | Senior Social Worker   |
| <b>AWARD</b>                       | Conditions of employment comply with the <i>(CLC) Multi-Business Agreement (MBA) Certified Agreement 2006-2009</i> with significant additional benefits adopted from the Victorian CLC Multi-Enterprise Agreement 2024-2027 (AG2024/1103) Pay rates in accordance with the <i>Social, Community, Home Care and Disability Services Industry Award 2010 (SCHCADS)</i> . |
| <b>FULL-TIME/PART-TIME</b>         | PART-TIME, 0.6 FTE   |
| <b>CLASSIFICATION</b>              | SCHCADS Award Level 6<br>The full-time base salary range at Level 6 is \$106,388 to \$111,091  |
| <b>REMUNERATION</b>                | In addition: <ul style="list-style-type: none"><li>• Generous tax-free salary packaging</li><li>• 11.5 % superannuation</li><li>• 5 weeks annual leave plus bonus days between Xmas and New Year’s Day.</li></ul>  |
| <b>REPORTS TO</b>                  | Deputy CEO, Youthlaw   |
| <b>CONTACT TO DISCUSS POSITION</b> | Deputy CEO Jo Ellis  |
| <b>CONTACT DETAILS</b>             | <a href="mailto:jo@youthlaw.asn.au">jo@youthlaw.asn.au</a>   |

### POSITION CONTEXT

Youthlaw is a specialist state-wide legal centre for young people. We provide accessible legal services to children and young people under the age of 25 and their advocates, focusing on unmet legal need and addressing systemic legal and social justice issues.

This is an exciting opportunity for a Senior Social Worker to join our team to lead and develop our social work practice. This position at Youthlaw was initiated in 2023 in response to our growing social work team and our commitment to championing multidisciplinary responses for young people.

Youthlaw values our strong integrated practice, in which social workers work alongside lawyers to provide holistic supports to young people with complex legal and social support needs. Social Workers have been imbedded in our Family Violence program since 2018. This multi-disciplinary team, of 3 lawyers and 2 social workers, support children and young people who are using and / or experiencing family violence. The team intervenes at various access points, including by providing early intervention and at court supports. Our social workers engage in short to medium-term support alongside a young person’s legal matter, working closely with multiple service providers.

In early 2025, a new social worker will join Youthlaw, with funding from the Victorian Legal Services Board, to embark on an exciting early intervention crime project. This social worker will work closely with the 3 lawyers in the crime team. We also employ a 'youth advocate' who works within the broader social work team.

Youthlaw is located in a justice precinct in Pelham Street, Carlton initiated by the Centre for Innovative Justice (CIJ) and supported by RMIT. The justice precinct aims to provide RMIT social work students the opportunity to undertake clinical practice in a social justice environment and in a multidisciplinary practice. The Senior Social Worker will be responsible for all aspects of our relationship with the RMIT Social Work department and will manage our commitment to hosting social work student placements. Youthlaw generally hosts 6 student placements (500 hours each) over a 12-month period.

The position will have access to external expertise and resources relating to integrated practice, provided by CIJ, the RMIT social work school and the CLC sector.

Youthlaw currently employs 17 staff and several secondee lawyers from law firms, volunteers (usually university students) and clinical interns.

We invite you to view our annual reports on our website <http://youthlaw.asn.au/about-youthlaw/annual-reports/>

#### **Key Responsibilities of this position:**

- Provide casework and professional supervision to our social work team.
- Contribute to the development of our social work integrated and multi-disciplinary practice, including development of policies and procedures for our social work service delivery.
- Maintain awareness, and contribute to development, of best practice for integrated models of service delivery in the CLC sector.
- Maintain relationships with key stakeholders such as the Centre for Innovative Justice (CIJ) Integrated Practice Manager.
- Managing the selection and induction of 3 social work interns, twice a year (total of 6 students per annum).
- Provision of field supervision and mentoring to social work students, including meeting all planning and assessment requirements.

---

#### **KEY SELECTION CRITERIA**

---

- Relevant tertiary qualification in social work, registered with or eligible to be registered with the AASW
- At least 5 years relevant professional experience as a social worker
- Experience providing professional supervision

- Experience and/or knowledge of integrated or multi-disciplinary practice
- Experience leading or contributing to the development of social work policies and procedures
- Excellent communication and written skills
- Interpersonal skills including ability to work independently and collaboratively
- Experience and skills working with external partners and stakeholders

---

#### HIGHLY DESIRABLE

---

- Experience managing a team
- Experience supervising and mentoring social work placement students
- Experience of and/or knowledge of the legal system
- Knowledge and experience of complex case management within the youth sector

---

#### QUALIFICATIONS

---

- Relevant tertiary qualification in social work, registered with or eligible to be registered with the AASW
- Eligible to obtain or have a current Working with Children Check

---

#### LOCATION, TRAVEL & WORK OUTSIDE OFFICE HOURS

---

- The position will be based at Youthlaw at Pelham Street, Carlton. Youthlaw operates on a hybrid work model, with some opportunity to work from home.
- The position is unlikely to involve much travel apart from occasional meetings with partners or relevant stakeholders.
- Youthlaw offers flexitime to all staff.
- **We will you to be onsite most Fridays** during RMIT university semesters

---

#### INSTRUCTIONS FOR APPLICANTS

---

#### **Closing date for application – Wednesday January 15<sup>th</sup> 2025, by 5pm**

- Please provide ONE letter that is both a cover letter and addresses the key selection criteria (no more than 2 pages).
- In addition, please provide your CV and two professional referees. We will only contact your referees with your permission and after the interview.
- Please send your application to the Deputy CEO, Jo Ellis at [jo@youthlaw.asn.au](mailto:jo@youthlaw.asn.au)

#### **Do you want more information?**

- Please email Jo at [jo@youthlaw.asn.au](mailto:jo@youthlaw.asn.au) and she can answer you queries and/or set up a time to discuss if needed.

#### **Interviews**

- Interviews will take place in the week of 20 January 2025, in person and online.

